

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(Established by the State Legislature Act 9 of 2003)



Minutes of the
59th meeting
of the
Executive Council
Held on
29.09.2020
At 11.00 A.M.

**MEETING WAS CONDUCTED THROUGH ONLINE MODE DUE TO
COVID-19 OUTBREAK**

CHAUDHARYDEVILALUNIVERSITY, SIRSA
(Established by the State Legislature Act 9 of 2003)



No. Acad./AC-I/124/2020/4479 to 4497
Dated: 01.10.2020

Through E-mail

To

All Members of the Executive Council,
Chaudhary Devi Lal University,
Sirsa.

Sub: Minutes of the 59th meeting of the Executive Council held on 29.09.2020.

Sir/Madam,

Kindly download the attached minutes of the 59th meeting of the Executive Council held on 29.09.2020 at 11.00 a.m. through online mode due to COVID-19 outbreak.

The discrepancies, if any, in recording the minutes, may be intimated to this office within a week.

Yours faithfully,

DA/as above.

REGISTRAR

Endst. No. Acad./AC-I/124/2020/4498 to 4499 Dated: 01.10.2020

Copy of the above is forwarded to the following for information:

1. The Secretary to Governor of Haryana and Chancellor, Chaudhary Devi Lal University, Sirsa (for kind information of Hon'ble Governor-Chancellor), Haryana Raj Bhawan, Chandigarh.
2. The Director, Higher Education, Haryana, Plot No. 8-9, Shiksha Sadan, Block-C, Sector-5, Panchkula.

REGISTRAR

Endst. No. Acad./AC-I/124/2020/4500 to 4502 Dated: 01.10.2020

Copy of the above is forwarded to the following for information:

1. Incharge, University Computer Center with the request to get upload the minutes on the University website.
2. P.S. to Vice-Chancellor (for kind information of the Vice-Chancellor), Chaudhary Devi Lal University, Sirsa.
3. P.A. to Registrar (for kind information of the Registrar), Chaudhary Devi Lal University, Sirsa.

Assistant Registrar (Academic)

CHAUDHARYDEVILALUNIVERSITY, SIRSA

(Established by the State Legislature Act 9 of 2003)

MINUTES OF THE 59TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 29.09.2020 AT 11.00 A.M. THROUGH ONLINE MODE

The following were present:

1. Prof. Rajbir Singh Solanki, Chairman/Ex. Officio Member
Vice-Chancellor
Chaudhary Devi Lal University, Sirsa
2. The Financial Commissioner & Ex. Officio Member
Principal Secretary to Government, Haryana
Finance Department, Chandigarh
Nominee: Dr. Manoj Khatri, HCS
3. The Financial Commissioner & Ex. Officio Member
Principal Secretary to Government, Haryana
Higher Education Department,
6th Floor, New Haryana Civil Secretariat, Sector-17,
Chandigarh
Nominee: Smt. Sunita Priyadarshani,
Deputy Director
4. The Financial Commissioner & Ex. Officio Member
Principal Secretary to Government, Haryana
Technical Education Department, Chandigarh
Nominee: Sh. Yash Paul Singh
5. Prof. Raj Kumar Member
Dean, Faculty of Life Sciences
Chaudhary Devi Lal University, Sirsa
6. Prof. Umed Singh Member
Dean, Faculty of Humanities
Chaudhary Devi Lal University, Sirsa
7. Prof. Abhey Singh, Member
Dean Faculty of Social Sciences,
Chaudhary Devi Lal University, Sirsa
8. Prof. Monika Verma Member
Dean Faculty of Education
Chaudhary Devi Lal University, Sirsa.

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| 9. | Dr. Vijaya Tomar, Principal
C.M.K. National (P.G.) Girls College, Sirsa | Member |
| 10. | Dr. Chhote Lal Jassu, Principal
Govt. College for Women, Ratia | Member |
| 11. | Prof. D.P. Warne
Department of Commerce
Chaudhary Devi Lal University, Sirsa | Member |
| 12. | Dr. Silender Singh, Associate Professor
Department of Commerce,
Chaudhary Devi Lal University, Sirsa | Member |
| 13. | Dr. Ishwar Singh Malik, Associate Professor
Department of Physical Education,
Chaudhary Devi Lal University, Sirsa | Member |
| 14. | Prof. (Dr.) P.K. Kapoor, Principal,
Khalsa College of Veterinary & Animal Sciences
Amritsar (Punjab) | Member |
| 15. | Dr. Rajesh Malhotra,
Professor, Department of Chemistry,
Guru Jambheshwar University of Science & Technology,
Hisar | Member |
| 16. | Dr. Rajesh Punia,
Registrar,
Chaudhary Ranbir Singh University, Jind | Member |
| 17. | Dr. Sunita Saroha,
Professor, Department of English,
Kurukshetra University, Kurukshetra | Member |
| 18. | Dr. Rakesh Wadhwa
Registrar,
Chaudhary Devi Lal University, Sirsa | Ex. Officio Secretary |

MINUTES OF THE 59th MEETING OF THE EXECUTIVE COUNCIL HELD ON 29.09.2020 AT 11.00 A.M. THROUGH ONLINE MODE DUE TO COVID-19 OUTBREAK.

At the outset, Hon'ble Vice-Chancellor welcomed the Members of the Executive Council. Thereafter, agenda was taken up and resolved as follows:

1. Confirmed the minutes of the 58th meeting of the Executive Council held on 25.07.2020 with the following amendments:
 - i) Resolved to amend the resolution no. 6 of above meeting that name of the Faculty be read as Faculty of Engineering & Technology instead of Computer Science & Engineering.
 - ii) As pointed out by Prof. Raj Kumar, the resolution No. 25 is amended as under:

The enquiry report submitted by Prof. C.R. Darolia was thoroughly considered by the Executive Council and was not accepted. The same be filed.
 - iii) Sh. Yash Paul Singh informed the house that he has sent some observations related to recording of the minutes of 58th meeting of the Executive Council which should be made part of the proceedings.

Resolved that action in this regard, if any, will be taken after the observations are received in the University.
2. Noted the follow up action on the decisions taken in the 58th meeting of Executive Council held on 25.07.2020.
3. Noted the follow up action on the decisions taken in the 57th meeting of Executive Council held on 20.06.2020.

Further, resolved to approve resolution no. 27 in light of the letter received from Kurukshetra University, Kurukshetra and benefit of leave(s) to outsourcing persons be granted by making alternate arrangements.
4. Considered and approved the Budget Estimates of Ch. Devi Lal University, Sirsa for the Financial year 2020-21 and Revised Budget Estimates for the Financial Year 2019-20.
5. Considered and approved the Annual Audit Report on the Accounts of Chaudhary Devi Lal University, Sirsa for the financial year 2018-19.
6. Considered and approved the Balance Sheet on the Accounts of Chaudhary Devi Lal University, Sirsa for the financial year 2018-19 and Revised Balance Sheet of the University for the financial year 2016-17 & 2017-18.

7. **Noted the action taken by the Vice Chancellor under section 11(6) of the University Act 2003 for grant of provisional affiliation to start new subject of Home Science, Geography (40 students each) and Music (20 students) in Arts Stream of Bachelor of Arts on Self Financing basis in Shri Durga Mahila Mahavidyalya, Tohana, Distt. Fatehabad w.e.f. the Academic Session 2020-21.**
8. **Noted the action taken by the Vice Chancellor under section 11(6) of the University Act 2003 for grant of provisional affiliation to start new subject of Geography at B. A. Level with strength of 60 students on Self Financing basis in Mata Harki Devi College for Women, Odhan, District Sirsa w.e.f. the Academic Session 2020-21.**
9. **Noted the action taken by the Vice-Chancellor under section 11(6) and Statute of 23(4) of the University Act regarding engagement of Part Time Teachers (as stop gap arrangement) in University Teaching Departments and University College for the Academic Session 2020-21, for which the walk-in-interviews were held from 17.08.2020 to 25.08.2020 and from 26.08.2020 to 01.09.2020 respectively. Further, considered and approved the engagement of PTTs for complete Academic Session. In light of recent directions of Hon'ble Punjab and Haryana High Court, in future, the Eligible Part Time Teachers engaged in the UTDs and University College may not be replaced by another set of Identical persons till the workload is available or till regular appointment is made and their work and conduct is satisfactory. Only Ineligible Part Time Teachers may be replaced with Eligible Part Time Teachers, out of panel of selected Part Time Teachers.**

Further, the followings is resolved that:

1. **Since the panel of Part Time Teachers is merely a stop gap arrangement (Part time not full time) and is not an appointment, the matter of their engagement need not be brought to the Executive Council. The Vice Chancellor is authorised to approve the proposal of the Chairperson concerned to engage such person(s) who is/are eligible as per UGC guidelines to take up any part of the uncovered teaching workload of the department.**
 2. **Experience Certificate will be issued to these persons by the Chairperson of the Department.**
 3. **The uncovered workload of the department may be distributed amongst the panel of Part Time Teachers as per the wisdom of the Chairperson of the department keeping in mind the teaching efficiency and commitment of the teacher in the panel.**
 4. **Any decision of the Deans Committee or of any other committee in this regard shall be subject to the above resolutions of the Executive Council.**
10. **Noted the action taken by the Vice Chancellor under section 23(4) of University Statutes for Engagement of Sh. A.K. Modi, (Retd.) Chief Engineer, PWD B&R as Technical Advisor for a term of six months w.e.f. 22.08.2020.**

Further, resolved that Sh. A.K. Modi be engaged for one year instead of six months or till the requirement exist whichever is earlier.

Sh. Yash Paul Singh suggested to engage the Technical Advisor on per visit basis.

- 11. Noted the action taken by the Vice-Chancellor under Section 23(4) of University Statutes for engagement of Sh. Himmat Singh as Security Consultant on contract basis for a period of six months w.e.f. 19.09.2020/till further orders.**

Further, resolved that Sh. Himmat Singh be engaged for one year instead of six months or till further order.

- 12. Considered the recommendation of the Committee to look into the matter related to Dharna and Strike carried out by Assistant Professors (Contract) of UTDs from 18.09.2019 to 21.09.2019.**

Resolved that remuneration for the month of September be released after deduction of remuneration of four days i.e. the period of strike from 18.09.2019 to 21.09.2019 in respect of all Assistant Professors (Contract).

- 13. Considered and approved the Rules regarding “Students Grievances Redressal Cell” proposed by a Committee constituted by the Vice-Chancellor.**
- 14. Considered the recommendations dated 16.07.2020 of the Committee constituted by the Vice-Chancellor to consider the discrepancies pointed out in final seniority list at point no. 6 of the minutes in respect of Sh. Dharamveer, P.A.**

Resolved that the general rules of the seniority such as date of appointment, date of Joining and date of birth be ensured for finalizing the seniority of Sh. Dharamveer and Sh. Jaskaran Singh Personal Assistants.

- 15. Considered the recommendation of the 26th meeting of the Academic Council held on 12.06.2020, vide resolution no. 42 to assign the additional charge of Dean International Relations to a Professor/Associate Professor.**

Further, resolved to authorize the Vice-Chancellor to assign the additional charge of Dean International Relations.

- 16. Considered and approved to nominate one person from Industry in the UGBOS and PGBOS&R of the concerned Department under Statute 30 (2 & 3) (v).**

Further, resolved that the name(s) of the person(s) from Industry may be obtained from “Consultancy Cell” of University, if needed.

17. Considered and approved the rules mentioned in Chapter-XXV entitled “Rules for carrying consultancy work by the Academic Staff of the Teaching Departments” required to be amended as under:

Existing	Proposed
Title: Rules for carrying consultancy work by the Academic Staff of the Teaching Departments	Title: Rules for carrying consultancy work by the employees of the University
1. The Academic/Technical Staff (henceforth to be called as staff) who are Group ‘A’ Officers of the University may undertake consultancy, or provide technical services to industry and other organizations, utilizing, if necessary, the facilities of the University.	1. The employees (henceforth to be called as staff) of the University may undertake consultancy, or provide technical services to industry and other organizations, utilizing, if necessary, the facilities of the University.
2. The service/consultancy provided may be of the following types:	No Change
2.1 Institutional consultancy relates to advice rendered to an industry/organization, or work done for them, by a Department/Group/ Individual on behalf of the University. The Principal Consultant will be identified by the Vice-Chancellor, or a person or group of persons authorized by him/her.	2.1: Institutional consultancy relates to advice rendered to an industry/organization, or work done for them, by a Department/Group/ Individual on behalf of the University. The Principal Consultant will be decided by the consulting agency.
2.2 Individual consultancy related to consultancy or work undertaken by an academic staff member in his/her individual capacity.	No Change
2.3 Technical services relate to providing of routine technical data/information, analysis etc. and to fabrication of equipment etc. which does not require interpretation of results or advice.	2.3: Technical services relate to providing of routine technical data/information, analysis etc. and to fabrication of equipment etc. which does not require interpretation of results or advice.
3. A request for consultancy services shall normally be received by the Vice-Chancellor. It may, however, be received directly by a staff member and forwarded to the University, for its consideration	3. A request for consultancy services may be received by the Vice-Chancellor/ Director, Consultancy Cell or directly by a staff member and forwarded to the University.
4 to 9.2	No Change
10.1 Out of the total share of the University, 10% will be paid to the University as administrative charges, 40% will remain with the University and 50% will be available to the Department concerned, for the purchase of equipment and/or material, or for any academic activity and promotion of industry participation.	10.1: Out of the total amount of consultancy, 40% share will go to the university and 60% will be the share of Consultant/Teacher/Employee.
10.2 to 13	No Change

14. On the completion of the consultancy project a copy of the synopsis of the work keeping in view of the confidentiality clause of the project and the-- audited statement of accounts will be submitted to the University.	14. On the completion of the consultancy project a copy of the synopsis of the work keeping in view of the confidentiality clause of the project duly signed by the teacher/consultant be submitted to the Vice Chancellor.
15 to 16	No Change

Further, resolved that the consultancy work will be limited to Academic Staff/Teachers and the employees working in the Information and Technology/Computer related job. And resolved that the university will not insist upon the submission of Audit/Accounts Report/Business Secrets of the consulting agency.

18. **Considered and approved the Citizen Charter/Policy to sort out the grievances of the students' within a maximum period of three months in every case in future, otherwise, the employee concerned may be held personally liable.**
19. **Considered and approved the following recommendations of the 27th meeting of the Academic Council held on 19.09.2020 vide resolution no. 11 for amendment/addition in the rules:**

Existing Rule	Proposed Amendment	Approved
No rules	Chapter II Conduct of Examinations (C) point 22 Assistant Superintendent/Invigilator shall ensure during distribution of answer books to the candidate at the start of exam and collection of answer books from the candidate at the close of exam that all the pages of the answer books are intact. Thereafter, no complaint, in this regard, shall be entertained and a certificate to this effect may be added in exam file.	Chapter II Conduct of Examinations (C) point 22 The students shall check and ensure that, after receiving the answer book but before answering the question(s), all the pages of answer sheet are intact. They should report to the Assistant Superintendent/Invigilator for the discrepancies if any. No complaint, thereafter, in this regard will be entertained. Further, resolved to add this instruction on the answer sheet.
Chapter II point No 5.1 The candidate whose answer-book is lost after	Chapter II point No 5.1 The candidate whose answer-book is lost/damaged/torn after	

<p>having been received by the Centre Superintendent of the Examination and who, but for this answer-book, would have either passed in the examination or is likely to be placed under compartment shall, unless he/she opts for re-examination on a date to be fixed by the Registrar/Controller of Examinations, be deemed to have obtained in that paper marks equal to the marks obtained by him in the other Theory paper of the same subject and if there was no other Theory paper in that subject or if there were more than two Theory papers in that subject, marks equal to the average of the marks obtained by him/her in the other Theory paper(s). No re-examination fee shall be charged from a candidate who opts for re-examination under this Clause.</p>	<p>having been received by the Centre Superintendent of the Examination and who, but for this answer-book, would have either passed in the examination or is likely to be placed under compartment shall, unless he/she opts for re-examination on a date to be fixed by the Registrar/Controller of Examinations, be deemed to have obtained in that paper marks equal to the marks obtained by him in the other Theory paper of the same subject and if there was no other Theory paper in that subject or if there were more than two Theory papers in that subject, marks equal to the average of the marks obtained by him/her in the other Theory paper(s). No reexamination fee shall be charged from a candidate who opts for re-examination under this Clause.</p>	
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20. Considered and approved the following amendment(s) in the House Allotment Rules of the University:

Clause No.	Existing	Proposed
16	No house shall be allotted to any employee who owns a house in his/her own name or in the name of his/her spouse or dependent children which the municipal limit or within a radius of 8 k.m. from the university whichever is higher.	No house shall be allotted to any employee who owns a house in his/her own name or in the name of his/her spouse or dependent children which the municipal limit or within a radius of 8 k.m. from the university whichever is higher. This provision may be relaxed in respect of essential services*

- Chief Warden/Warden(s), XEN, COE, One member of the Secretarial Staff of VC and Registrar, Driver of VC, Medical Officer, SDE/JE (Electrical and Public Health), Pump Driver of University, Water Works/disposal, Head Security Wing, Visually/Physically Handicapped etc.

In case the houses are available and there is no claimant in the seniority list then the house may be allotted to the employee(s) living within municipal limit or within a radius of 8 K.M. from the University. However, in case any employee claims for house allotment in the University campus according to his/her seniority the same be considered on priority.

Prof. Abhey Singh, Chief Warden left the meeting when this item was taken.

21. **Considered and approved the minutes of the Selection Committees for upward movement/promotion under CAS in respect of University teachers as detailed below:**

Sr. No.	Name & Designation	Upward movement/Promotion under CAS	Date of meeting of Selection Committee	Date of Upward movement/Promotion
Dept. of Chemistry				
1	Dr. Harish Kumar, Assistant Professor	Stage-III to Stage-IV (from Assistant Professor to Associate Professor)	22.09.2020	22.08.2019
2	Dr. Gita Rani, Assistant Professor	Stage-III to Stage-IV (from Assistant Professor to Associate Professor)	22.09.2020	22.08.2020
Department of Journal & Mass Communication				
2	Dr. Sewa Singh, Assistant Professor	Stage-III to Stage-IV (from Assistant Professor to Associate Professor)	22.09.2020	23.07.2018

22. **Considered the Inquiry Report dated 12.03.2020 submitted by Vigilance Officers in case of complaint and counter complaint made by Dr. Anju and Dr. Rani Devi, Dept. of Energy & Env. Sc.**

The members of the Executive Council deliberated on the enquiry report submitted by the Vigilance Officers and the fact that the advance has already been adjusted/approved by the Audit Section, hence, it was resolved to file the case.

Prof. P.K.Kapoor suggested during discussion of this agenda that in such type cases it should be mentioned specifically whether any court case in this regard is pending or not.

23. **Considered and approved to waive off the electricity bills and water charges of the Vice Chancellor's residence at CDLU, Sirsa as proposed in the Agenda and decided that the payment of electricity bills and water charges of Vice Chancellor's**

residence be paid out of University Budget till the appointment of regular Vice-Chancellor of this University.

The Vice-Chancellor left the meeting when this Agenda Item was taken.

24. Reviewed and approved the following qualifications and eligibility conditions for engaging Clerks/ Office Associates through outsourcing agency in future:

1. Bachelor's Degree having atleast 50% marks.

Or

Master's Degree

2. Typing speed of 30 words per minute in English converted with equivalent key depressions as the typing speed would be tested on computers.
3. Knowledge of Computer/Internet.
4. Hindi/Sanskrit as subject upto class Matric (10th) Standard

Further, resolved that the above qualification may be implemented uniformly for recruitment of all clerks whether recruited through direct recruitment/promotion/contract or through outsourcing policy of the University. It was also resolved that in the meantime the existing outsourcing persons i.e. Clerks/Office Associates be advised through the agency to upgrade/improve their qualifications and skills needed.

25. Considered and approved the terms & conditions, rules & regulations and charges etc. for utilizing the Herbal Park for conducting academic and cultural programs/curricular activities with the following amendments:

Clause (iii) a) Academic Activities for students of UTDs Rs.1000/- per day.

b) Cultural Activities for students of UTDs Rs.3000/- per day.

It was further resolved that 10% of the Net Income from the Herbal Park will be contributed towards Chief Minister's Relief Fund.

26. Considered and approved the increase of sitting fee/charges to the members of various Bodies, Committees, members, etc.

1. The remuneration to the external members of the Statutory Bodies such as Academic Planning Board, the Court, Executive Council, Academic Council and Finance Committee for attending the meeting (offline or online) is increased from Rs. 2000/- to Rs. 5000/- per day irrespective of number of meeting/sitting in a day.
2. The remuneration to the external members of Inspection/Selection Committee(s) for Inspection/Selection in the university and the remuneration to internal/external members of Inspection/Selection Committee(s) for affiliated colleges is increased from Rs. 2000/ to 3000/- per sitting with maximum ceiling of Rs. 5000/- in one day.

3. The remuneration to the Members of Selection/Search Committee for selection of Vice-Chancellor is increased from Rs. 2000/- to Rs. 5000/- per day irrespective of number of meeting/sitting (offline or online in a day).
4. The remuneration to the Outside experts/members working in other various University Committees/Bodies is increased form Rs. 2000/ to 3000/- per sitting with maximum ceiling of Rs. 5000/- in one day.
27. Considered the minutes of the Establishment Committee held on 28.09.2020 for promotion of Smt. Munni Devi and Sh. Kuldip Kumar, Assistant Registrars to the post of Deputy Registrars and resolved that advice from Advocate General, Haryana be sought regarding purely adhoc promotion in light of the minutes of the Establishment Committee dated 28.09.2020 and the orders of Hon'ble Punjab & Haryana High Court dated 05.09.2018 as Hon'ble High Court has stayed the regular promotion to the post of Deputy Registrar vide CWP No. 19067/2018 titled Sh. Baljit Kumar Sharma V/s State of Haryana and Ors. If, as per legal advice from Advocate General, Haryana, the minutes of the Establishment Committee dated 28.09.2020 is found not in contravention to the orders dated 05.9.2018 then both the Assistant Registrars be promoted as Deputy Registrars from the date of this Executive Council Meeting i.e. from 29.09.2020.
28. Considered and approved the minutes of the meeting dated 28.09.2020 of the Establishment Committee for promotion of Sh. Hori Lal, Private Secretary and Sh. Sanjay Tiwari, Superintendent to the post of Assistant Registrar.
29. Considered and approved the minutes of meeting dated 28.09.2020 of the Establishment Committee regarding grant of 1st ACP to the following Non Teaching Employees of the University w.e.f. the date mentioned against each:

Sr. No.	Name of the Employee Sh./Ms.	Post held	ACP
1.	Dr. Saroj Mehta	Programmer	01.01.2017
2.	Rajat Kumar,	J.E.	01.05.2018
3.	Ashok Kumar	J.E.	01.05.2018

30. Considered and approved the minutes of meeting dated 18.06.2020 of the Committee for framing the qualifications and dated 24.09.2020 to devise the Selection Criteria for the post of Transport Supervisor in compliance of the recommendations of the Executive Council vide resolution No. 14 in its 58th meeting held on 25.07.2020.

Further, resolved to send the proposal to the State Government for sanction of one post of Transport Supervisor under section 14 of the University Act.

31. Considered and approved to take an eligible in service person on deputation as Assistant Director, Sports to handle the CDLU Sports Council properly and to draw the salary of deputationist against the vacant post of Estate Officer sanctioned by the State Government in the pay scale L-11.

Further, resolved that the State Government be requested to sanction the post of Assistant Director Sports to run the affairs of CDLU Sports Council.

**-Sd-
REGISTRAR**

Approved

VICE-CHANCELLOR